POUGHKEEPSIE HOUSING AUTHORITY
Minutes of the April 23, 2025 Meeting

Present:	Vincent Brugger, Vice-Chairman Jacquetta Brown, Secretary Felicia Watson, Treasurer Terriciena Brown, Member Robin Johnson, Member @ 4:46 pm
Absent:	Shirley Adams, Chairman Thomas O'Neill, Assistant Secretary-Treasurer
Also Present:	Sandra Boothe, Executive Director Thomas Shanley, Accountant Joanna Longcore, Attorney

The Meeting of the Poughkeepsie Housing Authority was held on April 23, 2025, at 4:34 p.m. at the Administrative Office located at 4 Howard Street, Poughkeepsie, NY 12601.

Public Hearing for Authorization for Use of Videoconferencing Under Open Meetings Law Section 103-a

Commissioner Watson made a motion to open the public hearing. Commissioner J. Brown seconded the motion. Motion passed. There were no members of the public present. Commissioner Watson made a motion to close the public hearing. Commissioner J. Brown seconded. Motion carried.

MINUTES

March 12, 2025/Regular Meeting: Commissioner Watson a motion to put the minutes on the floor. Commissioner Brown seconded. Motion passed unanimously. Commissioner T. Brown made a motion to accept the minutes. Commissioner J. Brown seconded. Motion passed unanimously.

TENANT AND PUBLIC PARTICIPATION

None

RESOLUTIONS

Resolution 2025-07 Authorization for Use of Videoconferencing Under Open Meetings Law Section 103-a: Commissioner Watson made a motion to put the resolution on the floor. Commissioner J. Brown seconded. Motion passed. Ms. Longcore presented the resolution. She said there is an expiration date so we will see if that gets extended. If the PHA allows a member to attend by video conferencing, then you would have to allow the public to attend. A member could only use this in case of an emergency as defined in the open meeting laws. Commissioner Watson said that she would like to open the

meetings to attend virtually. Commissioner J. Brown asked if they would have to show their faces. Commissioner Watson said that would not. Ms. Longcore said that they would have to identify themselves if they were making public comments. Commissioner Watson made a motion to approve the resolution. Commissioner J. Brown seconded. Motion passed unanimously.

COMMITTEE REPORTS

Building and Security: No report.

Finance: Mr. Shanley presented the financials for February. For LIPH, the net surplus in Low Income Public Housing is $ 51,170.30 and the net surplus year-to-date is $234,743.32. We are leased at 111 of 117 for AMP 11 and 223 of 242 for AMP 22.

In Section 8, the net surplus is $7,743.85. Year-to-date, the net deficit is $114,760.83. We are leased 89 of 91 for HCV; 54 of 60 for VASH; and 9 of 18 for the Foster Youth to Independence.

Personnel: Commissioner Watson said that she sent over a draft of the evaluation for the Executive Director to Chairman Adams. She said that once she had received the Chairman's input, she would send it to the rest of the Board.

Tenant Relations: Commission Brown said that towing has started and there is much more resident parking.

EXECUTIVE DIRECTOR'S REPORT

Ms. Boothe reported that the work order summary is in the packet. She also reported that the new laundry company will be starting on the laundry rooms. We hope to have it completed in two months. Vice-Chairman Brugger asked about the incidents we had at our sites.

At 4:48 pm, Commissioner Watson made a motion to go into Executive Session. Commissioner T. Brown seconded the motion. Meeting resumed at 4:55 pm.

The meeting was adjourned at 4:56 p.m.

I hereby certify that the minutes are true and correct and approved at the Meeting of May 14, 2025.

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Jaquetta Brown, Secretary