POUGHKEEPSIE HOUSING AUTHORITY
Minutes of the April 12, 2023 Regular Meeting

Present:	Shirley Adams, Chairman Vincent Brugger, Vice-Chairman Felicia Watson, Treasurer @ 5:25 pm Jacquetta Brown, Secretary Joseph Krakower, Member Yvonne Flowers, Member @ 5:25 pm
Also Present:	Sandra Boothe, Executive Director Thomas Shanley, Accountant Joanna Longcore, Counsel
Absent:	Thomas O'Neill, Assistant Secretary-Treasurer

The Regular Meeting of the Poughkeepsie Housing Authority was held on Wednesday, April 12, 2023 at 5:18 p.m. at the Administrative Office located at 4 Howard Street, Poughkeepsie, NY 12601.

Chairman Adams asked for a motion to go out of agenda to allow Captain Wilson to speak to the Board. Vice-Chairman Brugger made a motion to go out of order. Commissioner Brown seconded. Motion passed unanimously.

Captain Wilson of the City of Poughkeepsie Police department updated the Board regarding their patrols of our sites. The department now has additional officers so they can fill shifts easier. There was a recent drug bust at Martin Luther King Jr. apartments. Commissioner Flowers asked if there is less activity at Boulevard Knolls since a certain family moved out. Captain Wilson replied that yes, it has calmed down. Commissioner Flowers asked if he has seen anything stirring at Hudson Gardens, particularly at the first and fifth building. He replied that he is not aware of any stirrings. They have patrols up here and are staggering their shift times so that it is not predictable.

MINUTES

March 8, 2023/Regular Meeting: Vice-Chairman Brugger made a motion to put the minutes on the floor. Commissioner Brown seconded. Motion passed unanimously. Vice-Chairman Brugger made a motion to accept the minutes. Commissioner Brown seconded. Motion passed unanimously.

March 22, 2023/Special Meeting: Vice-Chairman Brugger made a motion to put the minutes on the floor. Commissioner Brown seconded. Motion passed unanimously. Commissioner Brown stated that she was in attendance. Vice-Chairman Brugger made a motion to accept the amended minutes. Commissioner Brown seconded. Motion passed unanimously.

RESOLUTIONS

Resolution 2023-15 Contract for UPCS Inspection Services: Vice-Chairman Brugger made a motion to put the resolution on the floor. Commissioner Brown seconded. Ms. Boothe said that we recently advertised for Uniform Physical Condition Standard Inspection Services. We received two responses and USIG, Inc. was ranked and rated the highest. The price for the contract is $3,913.10 per year for a term of five years. Vice-Chairman Brugger made a motion to accept the resolution. Commissioner Brown seconded. Motion passed unanimously.

COMMITTEE REPORTS

Building and Security: Annalicia Brown, a tenant at Hudson Gardens, complained of an excessive amount of mice in her apartment. Commissioner Watson asked if memo can be put out regarding not leaving garbage in the halls or around the dumpsters.

Finance: Mr. Shanley presented the financials for February. In LIPH, the net surplus for is $238,570.69 and the year to date net surplus is $506,849.08. We are lease at 114 of 117 for AMP 11 and 233 of 242 for AMP 12 for a total of 347 of 359 units.

In Section 8, the net surplus is $20,231.29 and the year to date net surplus is $46,998.13. We are leased at 82 of 91 for Housing Choice Vouchers, 48 of 60 for VASH, and 9 of 18 for the Foster Youth to Independence Vouchers.

Personnel: No report.

Tenant Relations: No report.

EXECUTIVE DIRECTOR'S REPORT
Ms. Boothe said that she would like to request a special meeting on our work session night as we have a few policies that need to be worked on. We also need to make sure everyone has looked at the RFQ for Legal Services for Repositioning.

CHAIRMAN'S REPORT
None

COUNSEL'S REPORT
None

OLD BUSINESS
No report.

NEW BUSINESS
No report.

TENANT PARITICIPATION

Laurie Sandow, a City resident, said that she found it difficult to find the minutes on the new website. The Board asked the staff to add a separate tab so that they would be easier to locate.

ADJOURNMENT

The meeting was adjourned at 6:08 p.m.

I hereby certify that the minutes are true and correct and approved at the Meeting of May 10, 2023.

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Jaquetta Brown, Secretary