POUGHKEEPSIE HOUSING AUTHORITY
Minutes of the February 8, 2023 Annual Meeting

Present: Shirley Adams
Vincent Brugger
Jacquetta Brown
Felicia Watson
Yvonne Flowers
Joseph Krakower
Thomas O'Neill

Also Present: Sandra Boothe, Executive Director
Thomas Shanley, Accountant
Joanna Longcore, Counsel

The Annual Meeting of the Poughkeepsie Housing Authority was held on Wednesday, February 8, 2023 at 5:20 p.m. at the Administrative Office located at 4 Howard Street, Poughkeepsie, NY 12601.

MINUTES

January 11, 2023/Annual Meeting: Commissioner Brown made a motion to put the minutes on the floor. Commissioner Watson seconded. Motion passed unanimously. Commissioner Watson made a motion to accept the minutes. Commissioner Brown seconded. Motion passed unanimously.

Chairman Adams asked the Board to go out of order to allow Legislator Randall Johnson to speak.

Legislator Johnson said that he was here as he has received calls from tenants regarding the redevelopment. He wanted a chance to speak to the Board about those concerns.

ELECTION OF OFFICERS

Chairman: Commissioner Brown nominated Commissioner Adams. Commissioner O'Neill seconded. Commissioner Adams was unanimously voted in as Chairman.

Vice-Chairman: Commissioner Krakower nominated Commissioner Brugger. Chairman Adams seconded. Commissioner Brugger was unanimously voted in as Vice-Chairman

Secretary: Commissioner Flowers nominated Commissioner Brown. Commissioner O'Neill seconded. Commissioner Brown was unanimously voted in as Secretary.

Treasurer: Commissioner Flowers nominated Commissioner Watson. Commissioner O'Neill seconded. Commissioner Watson was unanimously voted in as Treasurer.

Assistant Secretary-Treasurer: Chairman Adams nominated Commissioner O'Neill. Commissioner Watson seconded. Commissioner O'Neill was unanimously voted in as Assistant Secretary-Treasurer.

RESOLUTIONS

Resolution 2023-02 Contract for A/E Services Dr. Joseph Brady Gardens and Phillip Allen Swartz: Vice-Chairman Brugger made a motion to put the resolution on the floor. Commissioner Brown seconded. Motion passed. Ms. Boothe presented the resolution for A/E Services for roofs at Boulevard Knolls, erosion control at Boulevard Knolls, and windows at Phillip Allen Swartz. We received two proposals, and LAN Associates was the highest ranked and rated. This resolution is to enter into a contract with LAN Associates in an amount not to exceed $93,501.00. Commissioner Brown made a motion to approve. Vice-Chairman Brugger seconded. Motion passed unanimously.

Resolution 2023-03 Playground Equipment for Thurgood Marshall Terrace: Vice-Chairman Brugger made a motion to put the resolution on the floor. Commissioner Brown seconded. Motion passed. Ms. Boothe presented the resolution to replace the playground at Thurgood Marshall Terrace. The procurement has been sought through Sourcewell, a cooperative purchasing contract. The vendor selected was Miracle Recreation Equipment Company in an amount not to exceed $125,148.96. Commissioner Brown made a motion to approve. Commissioner Krakower seconded. Motion passed unanimously.

Resolution 2023-04 Playground Equipment for Dr. Martin Luther King Jr.: Commissioner Brown made a motion to put the resolution on the floor. Commissioner Krakower seconded. This resolution is to replace the playground equipment at Dr. Martin Luther King Jr. This was also procured through Sourcewell and the vendor is Miracle Recreation Equipment Company with an amount not to exceed $130,220.36. Commissioner Brown made a motion to approve. Vice-Chairman Brugger seconded. Motion passed unanimously.

Resolution 2023-05 Purchase of Two Vehicles: Commissioner Brown made a motion to put the resolution on the floor. Vice-Chairman Brugger seconded. Motion passed. The PHA previously authorized the purchase of two vehicles in Resolution 2022-18. The vehicles are no longer available. One vehicle was found through the New York State Office of General Services through Dutchess Chrysler Jeep Dodge Ram Kian with a price of $67,42.50 for a 2022 Ram 2500 Regular Cab. The lowest price for the second vehicle under the Sourcewell cooperative purchase through National Auto Fleet Group with a price of $57,118.80 for one 2023 Ford Super Duty F-250 SRW XL 4WD Regular Cab. This resolution rescinds 2022-18 and authorizes the purchase of the two vehicles for a total price of $124,541.30. Vice-Chairman Brugger made a motion to approve. Commissioner Krakower seconded. Motion passed unanimously.

The meeting was adjourned early due to the Town Hall meeting at 6:00 p.m.

The meeting was adjourned at 5:59 p.m.

I hereby certify that the minutes are true and correct and approved at the Meeting of March 8, 2023.

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Jaquetta Brown, Secretary